

# Early Learning Application 2018-2019

Franklin Pierce School District offers part-day Head Start and ECEAP preschool. AM Class 8:30am-12:00pm and PM Class 12:00pm-3:30pm. Your child's class is determined by your address within the district.

## How to Apply for Puget Sound ESD Early Learning Programs

Welcome!

Please complete one application packet per child and attach the requested documents.

Your information is confidential. We do not require, check on, or report on immigration status.

Eligibility to our programs is determined by child's age and family income, not by the date you applied.

Our programs fill up fast, so please apply as soon as you can!



Contact us if you need help to complete the application, or if you do not have all of the requested documents.

Please follow the steps below:



Fill out the application form using a black or blue pen.



Attach a copy of your child's proof of birth date.

**Use one of these:**

- Birth Certificate
- Passport/Visa
- Adoption Papers
- Foster Care Authorization Letter
- Current Immunization Record



Attach a copy of your proof of legal guardianship.

**Use one of these:**

- Birth Certificate
- Passport/Visa
- Adoption Papers
- Foster Care Record
- Written agreement signed and dated by parent and person assuming custodial responsibility



Attach a copy of your proof of family income.

**Use all that apply:**

- Last year's Income Tax Return
- Last year's W-2 Form
- Pay stubs from the last 12 months
- SSI/TANF benefits letters from the last 12 months
- Foster care grant
- Child support
- Employer letter stating your total gross income from the last 12 months



Attach a copy of proof of family size.

**Use one of these:**

- Last year's Income Tax Return
- Housing Lease



Call our office if you receive other types of income, not listed above.



Return your completed application and documents to:

Address: **Early Learning Center**  
12223 A Street South  
Tacoma, WA 98444

Phone Number: 253-298-4675  
Fax Number: 253-298-4698

It would be helpful to also include a copy of your child's current immunization record.

If your child has a current IFSP/IEP, please attach a copy to your application, as well.

Please make sure that your proof of income is included. We cannot process your application without this information.

Remember to return your completed application as soon as possible! Thank you for choosing our Early Learning Programs!