Early Learning Application 2019-2020

Early Learning
psesd
excellence & equity in education
Puget Sound Educational Service District

Welcome! Please complete one application packet per child and attach the required documents.

Eligibility to our programs is determined by child's age and family income, not by the date you applied.

Our programs fill up fast, so please apply as soon as you can!

The information on your application is confidential and used only to determine your child's eligibility for our Early Learning Programs.

We do not require, check, or report on immigration or DSHS status.

REQUIRED DOCUMENTS

Please contact us if you need help to complete the application or if you do not have all of the required documents listed below.

1

Application: Fill out the application form using a black or blue pen.

2

Proof of Income: Attach a copy of your proof of family income.

Use all that apply:

- Last year's Income Tax Return
- Last year's W-2 Form
- Pay stubs from the last 12 months
- SSI/TANF benefits letters from the last 12 months
- Foster care grant
- Child support
- Employer letter stating your total gross income from the last 12 months

3

Proof of Family Size: Attach a copy of proof of family size.

Use one of these:

- Last year's Income Tax Return
- Rental or housing document
- Benefits letter (TANF, SSI, etc.)
- School records
- Court or legal document
- WA HealthPlan Finder tax doc

4

Proof of Child's Age: Attach a copy of your child's proof of birth date.

Use one of these:

- Birth Certificate
- Passport/Visa
- Adoption Papers
- Foster Care Authorization Letter
- Current Immunization Record
- DOC residential parenting roster

5

Proof of Legal Guardianship: Attach a copy of your proof of legal guardianship.

Use one of these:

- Birth Certificate
- Passport/Visa
- Adoption Papers
- Foster Care Record
- Written agreement signed and dated by parent and person assuming custodial responsibility
- Tax return

- **Please make sure that your proof of income is included. We cannot process your application without this information.**
- **Call our office if you receive other types of documents, not listed above.**
- **It would be helpful to also include the following:**
  1. **A copy of your child's current immunization record**
  2. **Current IFSP/IEP, if applicable**
  3. **Most recent well-child exam**
  4. **Most recent dental exam**

Return your completed application and documents to:

Address: Franklin Pierce Hewins ELC
12223 A St. South
Tacoma, WA 98444

Phone Number: 253-298-4675